

**EXTERNAL SERVICES SCRUTINY COMMITTEE**  
**2017/2018 WORK PROGRAMME**

*NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.*

*Shading indicates completed meetings*

Meeting Date	Agenda Item
14 June 2017  <i>Report Deadline: 3pm Friday 2 June 2017</i>	<b>Update on the implementation of recommendations from previous scrutiny reviews:</b> <ul style="list-style-type: none"> <li>• Alcohol Related Admissions Amongst Under 18s</li> </ul> <b>Major Review (2017/2018):</b> Consideration of scoping report.
11 July 2017  <i>Report Deadline: 3pm Friday 30 June 2017</i>	<b>Health</b> Performance updates and updates on significant issues: <ol style="list-style-type: none"> <li>1. The Hillingdon Hospitals NHS Foundation Trust</li> <li>2. Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>3. Central &amp; North West London NHS Foundation Trust</li> <li>4. The London Ambulance Service NHS Trust</li> <li>5. Public Health</li> <li>6. Hillingdon Clinical Commissioning Group</li> <li>7. Healthwatch Hillingdon</li> </ol>
14 September 2017  <i>Report Deadline: 3pm Monday 4 September 2017</i>	<b>Crime &amp; Disorder</b> To scrutinise the issue of crime and disorder in the Borough: <ol style="list-style-type: none"> <li>1. London Borough of Hillingdon</li> <li>2. Metropolitan Police Service (MPS)</li> <li>3. Safer Neighbourhoods Team (SNT)</li> <li>4. London Fire Brigade</li> <li>5. London Probation Area</li> <li>6. British Transport Police</li> <li>7. Hillingdon Clinical Commissioning Group (CCG)</li> <li>8. Public Health</li> </ol>
11 October 2017  <i>Report Deadline: 3pm Friday 29 September 2017</i>	<b>Major Review (2017/2018) - Community Sentencing:</b> Consideration of final report from the Community Sentencing Working Group  <b>Minor Review (2017/2018):</b> Consideration of scoping report.

Meeting Date	Agenda Item
<p>14 November 2017</p> <p><b>Report Deadline:</b> 3pm Thursday 2 November 2017</p>	<p><b>Health</b></p> <p>Performance updates and updates on significant issues:</p> <ol style="list-style-type: none"> <li>1. The Hillingdon Hospitals NHS Foundation Trust</li> <li>2. Royal Brompton &amp; Harefield NHS Foundation Trust</li> <li>3. Central &amp; North West London NHS Foundation Trust</li> <li>4. The London Ambulance Service NHS Trust</li> <li>5. Public Health</li> <li>6. Hillingdon Clinical Commissioning Group</li> <li>7. Healthwatch Hillingdon</li> </ol>
<p>11 January 2018</p> <p><b>Report Deadline:</b> 3pm Tuesday 2 January 2018</p>	
<p>13 February 2018</p> <p><b>Report Deadline:</b> 3pm Thursday 1 February 2017</p>	<p><b>Crime &amp; Disorder</b></p> <p>To scrutinise the issue of crime and disorder in the Borough:</p> <ol style="list-style-type: none"> <li>1. London Borough of Hillingdon</li> <li>2. Metropolitan Police Service (MPS)</li> <li>3. Safer Neighbourhoods Team (SNT)</li> <li>4. London Fire Brigade</li> <li>5. London Probation Area</li> <li>6. British Transport Police</li> <li>7. Hillingdon Clinical Commissioning Group (CCG)</li> <li>8. Public Health</li> </ol> <p><b>Update on the implementation of recommendations from previous scrutiny reviews</b></p> <p><b>Minor Review (2017/2018):</b> Consideration of final report from the Working Group.</p>
<p>14 March 2018</p> <p><b>Report Deadline:</b> 3pm Thursday 1 March 2018</p>	<p><b>Quality Account Reports &amp; CQC Evidence Gathering</b></p> <p>To receive presentations from the local Trusts on their Quality Account 2016/2017 reports and to gather evidence for submission to the CQC:</p> <ol style="list-style-type: none"> <li>1. The Hillingdon Hospitals NHS Foundation Trust</li> <li>2. Central &amp; North West London NHS Foundation Trust</li> <li>3. Local Medical Committee</li> <li>4. Public Health</li> <li>5. Hillingdon Clinical Commissioning Group (HCCG)</li> <li>6. Care Quality Commission (CQC)</li> <li>7. Healthwatch Hillingdon</li> </ol>
<p><b>Possible future single meeting or major review topics and update reports</b></p>	

PART I – MEMBERS, PUBLIC AND PRESS

## PROPOSED MAJOR SCRUTINY REVIEW (WORKING GROUP)

### Members of the Working Group:

- Councillors Allen, Dann, Edwards, Higgins, Khatra and Palmer

**Topic:** Community Sentencing

Meeting	Action	Purpose / Outcome
<b>ESSC:</b> 14 June 2017	Agree Scoping Report	Information and analysis
<b>Working Group: 1<sup>st</sup> Meeting - w/c 26 June 2017</b>	Introductory Report / Witness Session 1	Evidence and enquiry: <ul style="list-style-type: none"> <li>• Magistrates               <ul style="list-style-type: none"> <li>○ How many community sentences given? For what duration?</li> <li>○ How many repeat offenders?</li> <li>○ Magistrates' expectations of community sentences?</li> <li>○ Standards expected from offenders (e.g., behaviour, attendance)?</li> <li>○ Do Magistrates think community sentencing works well? How could it be improved?</li> </ul> </li> </ul>
<b>Working Group: 2<sup>nd</sup> Meeting - 20 July 2017</b>	Witness Session 2 (Management)	Evidence and enquiry: <ul style="list-style-type: none"> <li>• Community Rehabilitation Company</li> <li>• National Probation Service               <ul style="list-style-type: none"> <li>○ How does the management split work in practice?</li> </ul> </li> </ul>
<b>Working Group: 3<sup>rd</sup> Meeting - w/c 31 July 2017</b>	Witness Session 3 (Operational)	Evidence and enquiry: <ul style="list-style-type: none"> <li>• Community Rehabilitation Company               <ul style="list-style-type: none"> <li>○ What community sentence work is done in LBH and how often?</li> </ul> </li> <li>• ASBIT</li> </ul>
<b>Working Group: 4<sup>th</sup> Meeting - w/c 18 September</b>	Draft Final Report	Proposals – agree recommendations and final draft report
<b>ESSC:</b> 11 October 2017	Consider Draft Final Report	Agree recommendations and final draft report
<b>Cabinet:</b> 16 November 2017 <i>(Agenda published 8 November 2017)</i>	Consider Final Report	Agree recommendations and final report

*Additional stakeholder events, one-to-one meetings and site visits can also be set up to gather further evidence.*

### PART I – MEMBERS, PUBLIC AND PRESS

## MINOR SCRUTINY REVIEW (WORKING GROUP)

### Members of the Working Group:

- Councillors TBA (4 Conservative / 2 Labour)

Topic: TBA

Meeting	Action	Purpose / Outcome
<b>ESSC: TBA</b>	Agree Scoping Report	Information and analysis
<b>Working Group: 1<sup>st</sup> Meeting - TBA</b>	Introductory Report / Witness Session 1	Evidence and enquiry
<b>Working Group: 2<sup>nd</sup> Meeting - TBA</b>	Witness Session 2	Evidence and enquiry
<b>Working Group: 3<sup>rd</sup> Meeting - TBA</b>	Draft Final Report	Proposals – agree recommendations and final draft report
<b>ESSC: TBA</b>	Consider Draft Final Report	Agree recommendations and final draft report
<b>Cabinet: TBA (Agenda published TBA)</b>	Consider Final Report	Agree recommendations and final report

*Additional stakeholder events, one-to-one meetings and site visits can also be set up to gather further evidence.*